

Conwy and Denbighshire Public Services Board

Action Tracker



Meeting		Action	Action Owner	Progress Update	Deadline	Status Open / Closed / Not started
January 2023 - workshop	1	Explore better alignment with other regional partnership and inviting other partners to get involved in the PSBs work (such as Citizen Advice, National Trust and Snowdonia National Park)	Justin Hanson, Cllr Carol Marubi, Nicola Kneale and Cllr Charlie McCoubrey	Discussions ongoing	March 2023	Open
March 2023	1	Discuss the involvement of third sector partners in the PSB work going forward.	Cllr Jason McLellan and Tom Barnham	In progress		Open
May 2023 (informal meeting)	1	Map the PSBs proposed activities against 'Whole Systems Thinking Levels' (from System Events to System Beliefs)	PSB support officers	In progress – support officers will present findings at the informal meeting in November for discussion.	November 2023	Open
	2	Potentially developing a draft 'Engagement mission statement and objectives' for PSB to review and build upon, and around which a strategic approach to engagement and involvement can be devised	Mike Corcoran	Complete – mission statement discussed and agreed on at the July meeting.	July 2023	Closed
July 2023 (informal meeting)	1	Collate partner organisations risk and issues to identify commonalities & mitigations in relation to the well-being plan. Explore undertaking this regionally with the other PSBs.	Amanda Jones	In progress, aim to report back at the December PSB meeting.	December 2023	Open
	2	Table an update of the Accelerated Cluster Development programme at a future meeting.	Hannah Edwards	Tabled at the March 2024 meeting.	September 2023	Closed
July 2023 (formal meeting)	1	Table at the December PSB meeting, discussion item on engaging with the Whole Systems Leadership learning cohort (under PHW)	Hannah Edwards	Added to FWP for December 2023.	September 2023	Closed

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	2	Development of engagement plan (to be presented at September meeting)	Mike Corcoran	In progress - on agenda for September 2023 meeting.	September 2023	Open
	3	Share the Active Travel monitoring template with support officers – this will inform baseline assessment	Louise Woodfine	Complete.	September 2023	Closed
	4	Support with the collation of information for the Active Travel baseline assessment	PSB support officers	In progress.	December 2023	Open